



## Coach Scholarship Programme Guidelines – May 2021 Update

### Overview

At the CSS AGM on April 26<sup>th</sup>, the budget was set that included the continuation of our Coach Scholarship Award Scheme. This scheme makes up one of our two award schemes, the second being the club development award scheme.

We are only expecting core income through affiliation fees this coming year (2021/22). This means that it is not financially viable to reopen both award schemes without heavily restricting the award amounts in comparison to previous years.

We have noted the demand for coach scholarship support, as more opportunities are offered virtually, and see this scheme as a means to support as many clubs as we can within our streamlined resource during the return to sport from COVID-19. Depending on affiliation uptake and coach scholarship demand, we will consider the reopening of Club Development awards later in the year.

### Application

Applications can be made via the 'Coach Scholarship Application form', available on our website: <http://www.clubsportstirling.org.uk/coach-development.html> or through a direct request to our central email address: [clubsportstirling@activestirling.org.uk](mailto:clubsportstirling@activestirling.org.uk). All guidance within the form (such as eligibilities & where to submit) still applies. Coach Scholarship Awards are available to any coach, official, or volunteer within an affiliate club of ClubSport Stirling.

**Please Note:** We do not normally consider making awards for individual First Aid applications. We are currently looking at options to provide these courses.

### Funding Sources

We encourage clubs to check if further funding support is available prior to making an application. For certain qualifications, these are sometimes available through National Governing bodies or [Sportscotland](http://www.sportscotland.gov.uk). When considering awards, we will also look favourably on applications where clubs are making a contribution to the total. When completing an application, please state any contributions from the club. This could be financial or other support (such as paying for other courses or expenses).

### Awards

Our aim is to award between 50% & 90% of the courses total, subject to a maximum of £150 for an individual award. Individual awards over £150 may be



granted in special circumstances with the agreement of the Management Committee. Additional limits for Clubs may be applied, depending on demand.

#### **Deadlines**

Applications can be made at any time and should normally be at least three weeks before the start of a course - retrospective applications will not be considered. Unlike when we reintroduced the awards in November 2020, there will be no fixed deadlines in place for applications and they will be considered shortly after their submission.

**We will aim to notify you of the decision regarding your application A.S.A.P once the application has been received.**

#### **Confirmation**

If your application is successful, details of your scholarship award will be explained via email. All course administration must be completed by you. It will be your responsibility to inform ClubSport Stirling when you attend and complete any aspect of your course

#### **Funding & Payment**

Course Receipts or invoices must be sent to ClubSport Stirling at [clubsportstirling@activestirling.org.uk](mailto:clubsportstirling@activestirling.org.uk) within 2 months of the dates given in your application on completion of your courses (along with a photocopy of your certificate if possible). If any of your course details change please contact ClubSport Stirling as soon as possible. If your course takes over 6 months to complete please keep ClubSport Stirling updated on the progress of your course.

#### **Award Validity**

This scholarship award is valid for 9 months on receipt of your confirmation email. Should circumstances change and your course is cancelled or you can no longer attend the course, your award can be extended with the agreement of ClubSport Stirling prior to the end of the 9 months period. If no claim or communication has been received within the 9 month validity period then you will need to reapply for funding.

#### **Commitment**

As a current active coach within Stirling you will be expected to continue to provide your services locally within the club the award related to. All coaches are expected to promote fair play at all times and adhere to their National Governing Body Code of Conduct.